

Technical background: Isabelle GIUNTA, Project Assistant

Degree Graduated in Public Relations: Institut Arthur Haulot, campus du Ceria, Anderlecht (Belgium) 2001-2004

Thesis "Communication in the couple survey and analyze of woman's magazines."

I.P.S. references (Major Projects)

<i>Year</i>	<i>Customer</i>	<i>Project</i>	<i>Country</i>	<i>Description</i>
11/2009-...	GSK Bio	WN129 – W23 New administrative building	Belgium	Project administration Orders placement & follow up
2008-10/2009	GSK Bio	Saint-Amand -Construction of an integrated vaccine filling site	France	Project administration Cost control
2007-2008	CARSID	Revamp Blast Furnace	Belgium	Project administration

Professional experience

<i>Year</i>	<i>Company : Project</i>	<i>Position / Occupation</i>
2007	IPS Belgium sa	Project Assistant
2006	Manpower / Vedior / Normaction	Consultant Commercial
2005	Belgacom	Retail Representative
2004-2005	AT&T Business EMEA	Procurement Associate (Southern Region)

Languages French, Italian, English, Spanish, (Dutch)

Based in Belgium, France

Computer skills Microsoft Word, Access, Excel, Lotus Notes, Power Point, Oracle
SAP

Internal Trainings

<i>Year</i>	<i>General competences</i>
2009	Overall time schedule
2009	Detailed time schedule
2008	Contracting
2009	Budget & Cost Control
2009	Basic layouts
2008	MS Project
2008	Advanced Excel
<i>Year</i>	<i>Architecture</i>
2009	Building permit
2009	Vectorwoks

External Trainings

2008	VCA (executive)
2009	Dutch courses